

## Annex B - Scrap Metal Dealers Act 2013

### Assessment of costs associated with processing applications.

	Application (Site - 3yrs)		Application (Collector - 3yrs)	
	Time	Cost	Time	Cost
Receipt process	½ hr	£7.75	½ hr	£7.75
Officers check	½ hr	£12.25	½ hr	£12.25
Referral to Police & Environment Agency	½ hr	£7.75	½ hr	£7.75
Idox processing	1 hr	£15.50	1 hr	£15.50
Officer site visit	1½ hrs	£36.75		
Review possible objections	½ hr	£12.25	½ hr	£12.25
Managers time	¼ hr	£8.65	¼ hr	£8.65
Legal guidance	¼ hr	£12.50	¼ hr	£12.50
Creating licence & cards/badges	1 hr	£15.50	1 hr	£15.50
Costs for cards or vehicle badges	Unit cost	£5		£1
Checking licence	½ hr	£12.25	½ hr	£12.25
Submitting details to National register	¼ hr	£5	¼ hr	£5
Costs for use of National Register		£4		£4
Costs of member training		£5		£5
<b>HEARING COSTS*</b>		£160.15		£119.40
Prepare hearing papers*	4 hrs	£24.50	4 hrs	£24.50
Reviewing & reply representations*	2 hrs	£24.50	2 hrs	£24.50
Hearing costs* (£120 per hearing)	Hearing	£120	Hearing	£120
Hearing legal costs*	1 hr	£30.00	1 hr	£30.00
* Calculated at 2 in 3 yr period shared between 13 operators = £45.69 each		£45.69		£45.69
<b>SITE VISITS</b>				
12 months	2 hrs	£49		
24 months	2 hrs	£49		
<b>Totals</b>		<b>£303.84</b>		<b>£165.09</b>